Job Title: Part Time Weekend Fitness Center Floor Attendant

Summary: Reporting to the Director, Sports & Fitness, the Fitness Center Floor Attendant will be responsible for member interaction and support while overseeing fitness center activity during their shift.

HOURS: Sat. 7 a.m. - 12 noon, with some weekday evenings from 5 p.m. - 9:45 p.m.

Responsibilities include but are not limited to the following:

- Uses excellent customer service skills to establish and maintain effective working relationships with other employees, fitness members and members of the general public.
- Greets each member by name and asks if they need assistance. If members do not need assistance, makes members aware of availability to assist if the need arises.
- Continuously walks the room, engaging members. Makes on-duty presence known and makes self readily available to members on a consistent basis.
- Assists and addresses all members’ questions and concerns while providing outstanding customer service.
- Assists members with basic knowledge of equipment.
- Cleans equipment and surrounding areas.
- Regularly and habitually checks equipment throughout shift to know what is operational and what is not.
- Keeps gym and fitness center tidy at all times.
- Checks paper towel dispensers, spray bottles, hand sanitizers and trash to ensure all are maintained properly. Ensures that all equipment is in its proper location.
- Reports any complaints and notice of broken equipment to professional staff on duty.
- Enters all visits into Daxko, our membership management system.
- Monitors the check-in and equipment sign-up sheets.

Qualifications:

- Current CPR, AED & First Aid Certifications
- Must have fitness center supervisor experience
- Prior knowledge of fitness equipment
• Interest in Health & Fitness Industry
• Positive communications skills
• Willingness to be part of a team

Job Type: Part-time
Salary: $13.50 to $14.00 /hour

Experience:
• Relevant: 1 year (a plus)
• Customer Service: 1 year (a plus)